

**VILLAGE OF NORTH UTICA**  
801 S. Clark St.  
North Utica, IL 61373  
Regular Meeting of the Board of Trustees (Current)  
May 13, 2015 at 7:00 p.m.  
www.utica-il.gov

**AGENDA**

- I. 7:00 p.m. Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Approval of Minutes
  - 1.) April 08, 2015
  - 2.) April 28, 2015
  
- V. Financial Statement
  - 1.) April 2015 Financial Statement/Revenue/Summary
- VI. Approval of Bills
  - 1.) April 2015 Prepays
  - 2.) April 2015 A/P
  
- VII. Finance Liaison
  - 1.) Consideration and Possible Action re: March 2015 Chamlin & Assoc. Invoices
  - 2.) Consideration and Possible Action re: Amendment to the 2015 Payroll Schedule
  
- VIII. Donation & Advertising Requests:
  - 1.) Consideration and Possible Action re: Horizon House Road to Independence \$50
  - 2.) Consideration and Possible Action re: IVAC Golf Outing \$60
  
- IX. Clerk
  - 1.) Consideration and Possible Action: Utica Business Association Kiosks and Bike Stations
    - a.) Locations and placement of such
    - b.) Donation toward expenses of such
  - 2.) Consideration and Possible Action: Illinois Valley Gymnastics Fundraiser Rt. 6 & Rt. 178 8 am – 1 pm 6-20-15
  - 3.) Consideration and Possible Action: Release of Specific Closed Session Minutes from meetings held from 1-9-08 thru 4-8-15
  
- X. Governmental Affairs
  - 1.) Consideration and Possible Action re: Utica Garden Club Faire 6-13 & 14-2015
    - a) Consideration of Approval of Event
    - b) Consideration of Approval of Donation toward Event Ins. & Restrooms
  
- XI. Streets, Lights & Alleys Liaison
- XII. Park & Recreation Liaison
- XIII. Police Department Liaison

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XIV. Water/Sewer Liaison

- 1.) Consideration and Possible Action re: Invoices submitted by Skoog's Pub requesting reimbursement in the amount of \$6,798.94 for repairs made to basement from a water issue

XV. Building / Zoning Enforcement

XVI. Maintenance Dept.

- 1.) Consideration and Possible Action re: Purchase of a Hammer Attachment for Back Hoe

XVII. Engineer's Report:

- 1.) Consideration and Possible Action re: Approval of the 2015 Zoning, Enterprise and TIF Maps
- 2.) Update – Flood Inspection Assessment Letters

XVIII. Presidents Report

XIX. Attorney's Report

- 1.) Consideration and Possible Action on Ordinance for Annexation of property located at 2877 E. 752<sup>nd</sup> Rd, Utica, IL
- 2.) Consideration and Possible Action on Ordinance Accepting the Donation of property located at 2877 E. 752<sup>nd</sup> Rd., Utica, IL

XX. Public Comment

XXI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending/Imminent Litigation
- 3.) The setting of a price for the Purchase / Lease or Sale of Specific Property
- 4.) Review of Closed Session Minutes

XXII. Possible Action Regarding Executive Session

XXIII. Final Adjournment of this Board

Posted 05-11-15

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## MINUTES

At 7:04 pm the meeting was called to Order by Village President Gloria Alvarado who then led the Pledge of Allegiance. Present at the meeting was Village Clerk Laurie Gbur and Trustees Joe Bernardoni, John Schweickert, Kevin Stewart, Ron Pawlak, Matt Jereb and Jim Schrader. Also present was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Before the meeting began, Village President Alvarado asked for a Moment of Silence for Police Chief Mark Wren who had passed away on May 12, 2015. He was a 17 year employee of the Village who began as an Officer in May 1998 and was sworn in as the Chief of Police in May 2009.

Approval of Minutes: It was motioned by Trustee Bernardoni, seconded by Trustee Schweickert to approve the Minutes from the 4-8-15 meeting.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Stewart to approve the Minutes from the 4-28-15 Committee Meeting.

6 Yes

Motion Carried

Financial Statements: It was motioned by Trustee Bernardoni, seconded by Trustee Schweickert to approve the April 2015 Financial Statements and Summary.

6 Yes

Motion Carried

Approval of Bills: It was motioned by Trustee Schweickert, seconded by Trustee Stewart to approve the April 2015 Prepaid bills.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve the April 2015 A/P bills.

6 Yes

Motion Carried

Finance Liaison: Trustee Jereb stated that he had received additional documentation from Engineer Heitz for invoices previously submitted by Chamlin & Associates. After reviewing the documentation, Trustee Jereb stated that he would recommend that the Board approve payment of the invoices as submitted. It was then motioned by Trustee Jereb, seconded by Trustee Pawlak to approve the invoices submitted by Chamlin & Associates in the amount of \$ 41,271.90. The bills will be included in the next payables.

6 Yes

Motion Carried

It was then motioned by Trustee Jereb, seconded by Trustee Schweickert to approve the amended 2015 Payroll Schedule as revised.

6 Yes

Motion Carried

Donations / Advertising Requests:

It was motioned by Trustee Jereb, seconded by Trustee Stewart to approve a donation in the amount of \$50 to Horizon House for their Road to Independence campaign.

6 Yes

Motion Carried

It was then motioned by Trustee Jereb, seconded by Trustee Stewart to approve a donation in the amount of \$60 toward the annual golf outing for IVAC.

6 Yes

Motion Carried

Mayor Alvarado then spoke about the recent fire and the resources that helped the Village. She asked if the Board would consider a donation to the Utica Fire Department Matches organization toward their expenses from that day. The Board agreed and thanked them for their response to the emergency. It was then motioned by Trustee Jereb, seconded by Trustee Schweickert to approve a donation in the amount of \$200 to the Utica Fire Department Matches toward their expenses at the May 10, 2015 Mill St. fire.

6 Yes

Motion Carried

Clerk:

Mr. Chris Miller, Utica Business Association, spoke briefly again about the plan to construct and place three informational kiosks and a bike repair station throughout the Village. The Planning Commission will further discuss the matter at their upcoming June 4, 2015 meeting which will include discussion about the update of the Village Comprehensive Plan.

It was motioned by Trustee Bernardoni, seconded by Trustee Pawlak to approve a fundraiser being held on 6-20-15 at the intersection of Rt. 6 & Rt. 178 by the Illinois Valley Gymnastics Association.

6 Yes

Motion Carried

The Village Board previously reviewed Closed Session Minutes. It was motioned by Trustee Schweickert, seconded by Trustee Stewart to approve the release of specific Closed Session Minutes from January 2008 through April 2015. Some Minutes shall remain closed.

6 Yes

Motion Carried

Governmental Affairs Liaison:

It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve a donation not to exceed \$750 to the Utica Garden Club toward their expenses of restrooms and insurance for their annual June Garden Faire being held on June 13 and 14.

6 Yes

Motion Carried

It was then motioned by Trustee Stewart, seconded by Trustee Schweickert to approve the Utica Garden Club's Annual Garden Faire being held on 6-13 & 6-14-2015.

6 Yes

Motion Carried

Streets, Lights & Alleys Liaison: Trustee Bernardoni asked about the timeline for the Johnson St. Water Main Project. Engineer Heitz stated that the project would begin within a week or 10 days and should be completed within 3 or 4 weeks.

Park & Recreation liaison: Trustee Stewart stated that the games had begun at the parks and the fields are looking great. There have been a few complaints from area residents that people are parking in front of their driveway. Utica Little League will try to get the word out to deter people from doing that.

Utica Little League President, Shawn Szavsa stated that the scoreboard has been funded for Carey Memorial Park and should be installed soon. Trustee Jereb asked that the Utica Little League ask the coaches to make sure the dugouts and areas near the field are clear of trash before they leave each day. Mr. Szavsa said he will pass along the word to everyone.

Water / Sewer Liaison: Trustee Schweickert motioned to approve the invoices submitted by Andy and Troy Skoog for a water issue they had in the basement of their building which is home to Skoog's Pub on Mill St. The invoices are in the amount of \$6,798.94. Trustee Jereb stated that there is no way of knowing if the Village water main break actually caused the issue or not. Several people, including engineers, looked at the issue and couldn't be sure what the cause was. Mayor Alvarado stated that she did meet with the Skoog's but they were not willing to negotiate and requested the entire amount. Mr. Andy Skoog then stated that they had only submitted the cost of materials and the cost of any employee labor they had to pay out; they did not submit for all of their own labor. Trustee Bernardoni then asked if they would consider an agreement of the Village paying just a portion of the bill. Mr. Troy Skoog stated that once the water main break was repaired, their basement dried up and has had no issues since. They did not have any water in the basement in the 16 years they have owned the building until this happened. Mr. Andy Skoog stated that they understand that if another rain event leads to additional water in the basement, they would not complain to the Village again. Trustee Bernardoni asked why the Village should pay for 3 sump pumps when they will increase the value of the building. Mr. Troy Skoog stated that they never had them before because they never needed them until this issue. The motioned made by Trustee Schweickert was then seconded by Trustee Schrader to approve the reimbursement of \$ 6,798.94 toward their expenses which resulted from a water issue.

5 Yes

1 No (Pawlak)

Motion Carried

Building / Zoning Enforcement: NONE

Maintenance Department: Supervisor Spayer spoke about the cost to rent a hammer attachment for the backhoe. The cost is negligible and since the Village wouldn't use the equipment every day, it was decided that for now the Village will continue to rent whenever needed.

Spayer then spoke about the need for a tiller. This would be utilized for the park fields and grading property along Grove St. where the trailers had been taken down. It would cost between \$1,299 - 1,900. The Village Board will further review this at the June Board meeting.

Engineer's Report: Engineer Kevin Heitz provided an update of ongoing projects in the Village.

2015 Maps – It was motioned by Trustee Jereb, seconded by Trustee Stewart to approve the 2015 Zoning, Enterprise Zone and TIF maps.

6 Yes

Motion Carried

Engineer Heitz then provided a brief update on the recent fire in downtown Utica. The buildings were assessed for external structural damage by Heitz to determine the potential danger and impact to public property. The fire began in Second Look Antiques and this building appeared to have the most extensive damage. Other buildings were dealing with smoke and water damage. The property owners will all deal with their own insurance. Depending on the outcome of their own structural assessment of their building, if any, a plan will be submitted to the Village for review.

Engineer Heitz stated that Flood Assessments to property owners will be completed, signed and mailed out next week.

Public Comment: NONE

President's Report: Mayor Alvarado thanked everyone for helping her throughout her service to the Village and during the past 18 months in her position as Mayor.

Before the adjournment of the meeting, Trustee Matt Jereb thanked Mayor Alvarado for her service during the past 10 years, both as a Trustee on the Village Board and as Village President since 2013. She has been involved with many different Village projects. Village Clerk Laurie Gbur then presented an engraved bench to Mayor Alvarado on behalf of the Village Board and the entire Village staff. Everyone agreed that she did a great job and her efforts are recognized throughout the community.

Adjournment: At 7:55 pm a motion was made by Trustee Bernardoni, seconded by Trustee Stewart for the final adjournment of this Board.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk  
Village of North Utica