

VILLAGE OF NORTH UTICA

801 South Clark Street

North Utica, IL 61373

Regular Meeting of the Board of Trustees

January 12, 2011

www.utica-il.gov

- I. 7:00 p.m. Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Approval of Minutes- 12-08-10

- V. Financial Statement
 - 1.) December 2010 Financial Stmt / Summary / Revenue Reports

- VI. Approval of Bills
 - 1.) December 2010 Prepaids
 - 2.) December 2010 A/P

- VII. NCICG – Representative to discuss Grant Application
 - 1.) Resolution R11-01 Agreement between NCICG/Village for Grant Application
 - 2.) Resolution R11-02 Council Resolution of support
 - 3.) Resolution R11-03 Meeting urgent need national objective

- VIII. Utica Fire Protection District-Fire Protection Code and Department Updates

- IX. Finance Liaison

- X. Governmental Affairs Liaison

- XI. Donation Requests

- XII. Clerk's Report

- XIII. Streets, Lights & Alleys Liaison

- XIV. Police Department Liaison

- XV. Water & Sewer Liaison

- XVI. Park & Recreation Liaison

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XVII. Maintenance

- 1.) Assessment and Update

XVIII. Engineer's Report

- 1.) Clark Creek Grant Application -Storm Drainage Project / Cost
- 2.) Update – status / results of televising water/sewer lines in the Village
- 3.) Update – IDOT Rt. 178/Teng Streetscape Project
- 4.) Update – Ameren street lights / Neighbor's Park
- 5.) Update- Municipal Well Project

II. President's Report

III. Public Comment

IV. Old Business

V. New Business

VI. Committee/Trustee's Report

VII. Attorney's Report

VIII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending/Imminent Litigation
- 3.) The Purchase or Lease of Real Property for the use of the Public Body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

IX. Possible Action Regarding Executive Session Discussion Regarding Employees/Officers/Policies Including Hiring/Establishment of Salary/Adoption of Policy Manual/Working Conditions

X. Adjournment

POSTED 1-07-11

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MINUTES

At 7:04 pm the regular meeting of the Village Board of Trustees was called to Order by Village President, Fred Esmond who then led the Pledge of Allegiance. Present at the meeting were President Esmond, Village Clerk Laurie Gbur and Trustees Gloria Alvarado, Andrew Skoog, Ron Pawlak, Mary Pawlak, Kevin Stewart and Matt Jereb. Also present at the meeting were Attorney Herb Klein, Engineer Kevin Heitz, Zoning Officer Tom Brown and Maintenance Supervisor Curt Spayer.

Approval of Minutes: It was motioned by Trustee Skoog, seconded by Trustee Stewart to approve the minutes of the December 8, 2010 meeting of the Village Board.

6 Yes

Motion Carried

Financial Statement: It was motioned by Trustee M. Pawlak, seconded by Trustee Stewart to approve the January 2011 Financial Statements.

6 Yes

Motion Carried

Prepays: It was motioned by Trustee Skoog, seconded by Trustee R. Pawlak to approve the January 2011 Prepays.

6 Yes

Motion Carried

A/P Bills: It was motioned by Trustee Alvarado, seconded by Trustee R. Pawlak to approve the January A/P Bills excluding # 123-110 Mileage reimbursement in the amount of \$136.

6 Yes

Motion Carried

Appearance Request: NCICG representative Brian Gift spoke to the Village Board regarding the IKE Disaster Fund Grant Application process for the Clark Creek Run Project. The Application needs to be submitted by NCICG along with all supporting documentation by January 31, 2011. It was motioned by Trustee Alvarado, seconded by Trustee M. Pawlak to approve the agreement between NCICG and the Village of North Utica for submitting the Grant Application.
Resolution R11-01

6 Yes

Motion Carried

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It was then motioned by Trustee M. Pawlak, seconded by Trustee Alvarado to approve Resolution R11-02 – Council Resolution of Support

6 Yes

Motion Carried

It was motioned by Trustee Alvarado, seconded by Trustee M. Pawlak to approve Resolution R11-03 Meeting Urgent need National objective

6 Yes

Motion Carried

The IKE Grant that the Village is applying for would be for the Clark Run Creek Project to address flooding in the downtown areas. The estimated cost for the project is \$1.2 million. The Village is hoping to receive the entire amount in Grant money for the project.

Utica Fire Protection District: Gary Gbur addressed the Board regarding the approved Ordinance for Fire / Life Safety Building Codes for new commercial & industrial buildings, renovated commercial properties and businesses that have a change in occupancy. The Ordinance and associated fees was effective on January 1, 2011 and was required by the Office of the State Fire Marshal in Illinois. This does not affect new residential single family homes, 2 family homes or schools. It is adopted for the purpose of the safety of property and Life. The Village Board thanked Mr. Gbur for the presentation and agreed that the information should be incorporated on the Village's permit applications for Building and Construction and on the Village of North Utica's website. Zoning Officer Tom Brown who is also the Liaison between the Fire Department and the Village will see to it that the appropriate documents get changed to reflect the new Fire Department Ordinance and to make sure that it gets on the Village website.

Gbur then gave a department update for 2010. The department now has full time EMS services in the Village on a daily basis from 9-5pm and they have members who have become Paramedics, drivers that can go directly to the scene to allow for better response time, a mutual aid agreement between Utica and LaSalle Fire Department. There are also 6 state certified firefighters along with members who have been trained in water / ice rescue. The department has also purchase 2 (12) lead defibrators.

Finance Liaison: Trustee Jereb spoke about the need to search for an Auditor for the 2011 audit and will provide further information at the next committee meeting.

Governmental Affairs Liaison: Trustee Alvarado spoke about the Special Events Insurance and will bring the final cost for the Insurance to the next Committee Meeting.

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Clerk Report: NONE

Streets, Alleys & Sidewalks: Trustee M. Pawlak stated that the Maintenance department has done a great job with snow removal this year.

Police Department Liaison: Trustee Stewart stated that the Police Department is waiting for the lights to be installed on the new squad car.

Water / Sewer Liaison: NONE

Park & Recreation Liaison: Trustee Skoog stated that some vents need to be repaired in the concession stand at the Ball field. Also, Utica Little League will be starting soon and each year it get's larger.

Maintenance Department: Curt Spayer provided an update to the Board on the Department. The water tower light and plumbing/water issue have been repaired. The auto dialers at Lincoln St. and Grand Bear are finished. Curt stated that he would like to put the sewer plant on an auto dial system as well; the Board agreed. There is a need to flush the hydrants on Washington and Johnson Streets again and he is making a plan to do so when the weather allows.

It was then motioned by Trustee R. Pawlak, seconded by Trustee Stewart to purchase an auto timer for the new Water Tower at a cost not to exceed \$150.

6 Yes

Motion carried

Engineer's Report: Engineer Heitz provide an update to the Board on open issues.

IDOT- the Village share of the Rt. 178 realignment will now be a bit lower than anticipated at an approximate cost of \$400,000.

ITEP Grant- Federal money Left is approx. \$482,000 and Village portion left is approx. \$96,000.

Teng- the original contract with Teng and Associates is completed and the Village will now need to consider a contract for the 2nd phase.

Ameren street lights at Neighbor's Park – still waiting for reply

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Municipal Well- A new contract with AST is needed to test the Well. It was motioned by Trustee R. Pawlak, seconded by Trustee Skoog to enter into a Professional Service Agreement with AST for 3 months of testing not to exceed \$4,000 with the following terms: subject to hiring AST to coordinate, subcontract and manage the well being pumped to waste unless it can be put online along with an additional consultation with IEPA.

6 Yes

Motion Carried

President's Report: It was motioned by Trustee Skoog, seconded by Trustee R. Pawlak to approve a radio ad for the UFPD Fish Fry at a cost not to exceed \$40.

6 Yes

Motion Carried

Public comment: Shelba Bimm thanked the Board for sponsoring an ad for the Fire Department fish Fry.

Tom Brown thanked the Maintenance Department and Engineer for solving the issue of low water pressure at his property.

Committee/Trustee Reports:

Alvarado – Status on the double wide trailer? Attorney Klein stated that the property owner has agreed to the demolition of the property and the Village has given him 30 days to remove any personal belongings.

Alvarado- asked if the railroad crossing would be fixed prior to the Rt. 178 realignment and Engineer Heitz confirmed that IDOT is taking care of that situation.

Stewart – stated that the Starved Rock Runners sent a \$150 donation to the Police Department for their service and help during their annual run in November.

At 8:15 pm it was motioned by Trustee Alvarado, seconded by Trustee Jereb to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending/Imminent Litigation

All in favor

Motion Carried

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It was motioned by Trustee Skoog, seconded by Trustee Alvarado to reconvene the meeting at 8:52 pm.

All in favor

Motion Carried

At 8:52 pm it was motioned by Trustee Alvarado, seconded by Trustee Stewart to adjourn the meeting.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk